



Hindu Temple of Arizona

(A Non Profit Organization)
EIN # 86-098-3020

3019, North Hayden Road,
Scottsdale, AZ, 85251-6616

Board of Directors Meeting Minutes Date: Jan 8th, 2006

Varinder Narang
President
602-595-0662

Kamal Kharbanda
Vice President
480-539-6239

Jagdish Sharma
Secretary
480-940-3732

Ashwani Bakshi
Treasurer
480-970-4439

Mohini Ahuja
Joint Treasurer
602-626-5152

Ravinder Aggarwal
Joint Secretary
480-892-7440

Snegdha Sharma
Director
480-221-9256

Prem Bhardwaja
Director
480-897-1340

Mamta Gupta
Director
480-460-7013

Sonia Rajvanshi
Director
480-460-0924

Vijay Sethi
Director
480-332-7674

Uma Ramchandra
Director
623-877-4150

Purnima Sharma
Director
602-330-7460

Vasu Atluri
Director
480-563-0891

Surinder Sharma
Ex-Officio
480-507-3806

Attendees: Varinder Narang, Ravi Aggarwal, Sonia Rajvanshi, Uma Ramchandra, Prem Bhardwaja, Kamal Kharbanda, Jagdish Sharma, Ashwani Bakshi, Vasu Atluri

Absent: Vijay Sethi, Snegdha Sharma, Mohini Ahuja, Mamta Gupta, Punima Sharma

Others Present: Mr. & Mrs. Chawla ???

Meeting started at 2:08 pm and adjourned at 4:35 pm.

1. **R1 Visa & Job responsibilities Letter for Shastri Ji:** Jagdish will contact the Legal office of Mr. Jay Ankur Bansal on the issue of R1 visa and draft a letter accordingly. Prem Ji, Varinder Narang, Ravi Aggarwal will assist Jagdish in drafting the Basic Job responsibilities for the HTA Priest and also draft a Contract Letter for Shastri Ji. Mr. Ashwani Bakshi will assist in providing the financial statements to go along with the Visa letter.
2. **Temporary Priest:** Varinder Narang will contact Shastri Ji and inquire about the visiting Pujari (Krishna Murari Das Ji) at the HTA and about his travel and visa status in USA. The Board unanimously agreed that if his travel status is legal and he can work in the US, Mr. Narang will offer him a temporary contract as HTA Pujari during the travel status of Mr. Kailash Bidve (Shastri Ji). The Board also decided the amount for the compensation of temporary priest as *not to exceed \$ 1,000* (\$ one thousand) monthly to be paid bi-weekly *in the form a regular bank check*. The Board also considered the possibility of requesting Mr. Kanhya Lal Ji to be a potential substitute and temporary HTA Pujari in case Mr. Krishna Murari Das is not able to fill in the temporary position. It was also discussed to a greater length the possibility to be on the look out for other candidates as well.
3. **Frequency of Board Meetings:** It was mutually agreed and a decision was made to meet at least once a month on the First Sunday of every month. The Board may meet more than once a month if there is a situation that demands a special meeting above and beyond the regular scheduled meeting.
4. **Kitchen Project Updates:** Mr. Ravi Aggarwal updated the Board members on this project and indicated that there was a part missing which will be in sometimes next week. Once the part comes in the project will most likely be completed in two weeks. He also reminded the Board that there will be another faucet installed which was beyond the original scope of work for the installer. In addition to this, Ravi also shared the information on the issue of installation of kitchen cabinets and buying a stainless steel table for the kitchen. Ravi indicated that he will be able to install all these new items in the kitchen without going over his initial allocated budget of \$ 10,000 plus \$ 2,500 donor contributions. The Board also discussed the possibility of raising the ceiling level in the dining hall area. Ravi Ji will also make sure that we have fire-extinguishers and carbon monoxide detectors in place from the safety point of view.
5. **Transition Status of HTA Treasurer and Secretary:** Ashwani Bakshi Ji took over the charge of HTA Treasurer from the previous treasurer Mr. Sanjay

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Sangani. Ashwani Ji recommended to the Board that a complete inventory needs to take place for all the temple assets especially including jewelry and silver coins. He advised that digital pictures should be a part of the inventory taking process. He indicated that he noticed all these items in the Temple premise however, he did not count them individually.

The Board also advised Ashwani Ji to make sure that he enforces the policy of check signing requirements. All the checks that show the amount in excess of \$ 250.00 must have two signatures.

Ashwani Ji will finalize the monthly receipts to donors and will let the Board know what his recommendations are for the current fiscal year as to whether he will prefer to send monthly donation receipts or only one at end of each new fiscal year.

Jagdish Ji Indicated that he has received the electronic version of Files from Mr. Sudeep Mehta (previous Secretary) plus a box of old paper work and found out that there are still some files missing. He will contact and request Sudeep Ji to provide all those files.

6. **Events for the Month of Feb. & March 2006:** The Board discussed that two major events are coming up one Saraswati Ji Puja on February 5th and Maha Shivratri celebration on February 27th. Ravi Ji will work with other Board of Directors as to who wants to coordinate these two events and will accordingly contact the Valley India Newspaper and put an advertisement.

7. **HTA Priest Puja Schedules and Mileage Reimbursement Issues:**
The HTA Board has taken a decision that for all future Puja schedules outside the HTA Temple precincts will be handled by Mr. Prem Bhardwaja and he will set up the schedules for Shastri Ji. Mr. Bhardwaja Ji will also make sure that all the mileage reimbursements are paid to Shastri Ji accordingly. Any devotee, who would like to request any Puja at his /her residence and or at any other place outside the HTA Temple, must contact Mr. Bhardwaja to schedule such event.

The meeting was adjourned at 4:35 PM.