

**Board Meeting of the Hindu Temple of Arizona
January 18, 2004, 3:00pm**

The meeting was called to order at 3.00pm.

Present: Madhu Aggarwal, Nirmala Chhibber, Mamta Gupta, Hirisave Ramchandra, Rohini Sharma, Balbir Sharma, Munnu Bajpai, Mina Sangani

Also Present: Vivek Gupta, Kulbushan Chhibber, Sanjay Sangani

1. **Meeting opened:** at 3.00pm by Munnu Bajpai
2. **Approval of Agenda:** The Agenda was approved with a minor change, allowing Hema Burns the opportunity to present her offer to hold meditation classes for the younger members.
3. **Meditation Classes:** Hema Burns presented her offer to hold meditation classes for the youngsters aged 10-18 years. The classes will be held from 12.00-12.30 pm on Sundays. There will be 8 sessions beginning March 7th 2004. The first three sessions will be free and the remainder 5 will cost a total of \$15.00.

Motion 25: Allow Hema Burns to start her meditation classes on March 7th. The classes will consist of 8 sessions for students aged 10-18 years. The first three sessions will be free and the remaining 5 sessions will cost a total of \$15.00.

Proposed by: Mina Sangani

Seconded by: Madhu Aggarwal

Carried Unanimously

4. Approval of Minutes from previous meetings

Motion 26: To accept the minutes of the Minutes for the meetings held on January 4th and January 11th with the following amendment: Change opening hours of temple from 5.30pm – 7.30pm to 5.00pm – 7.00pm on Mon-Sat. and 9.00am-7.00pm on Sunday.

Proposed by: Rohini Sharma

Seconded by: Hirisave Ramchandra

Carried Unanimously

5. Secretaries Report: Nothing to report

6. Treasurers Report:

a. The treasurer presented a financial report to the Board.

b. **Motion 27:** To pay \$3999.00 due for the Calendar

Proposed by: Hirisave Ramchandra

Seconded by: Mina Sangani

Carried Unanimously

- c. **Motion 28:** To only send “Thank You Letters” to all donors over \$100.00 rather than all donors over \$31.00.

Proposed by: Hirisave Ramchandra

Seconded by: Mina Sangani

Carried Unanimously

- d. **Motion 29:** To pay Arizona Extermination \$383.00 to deal with Termite problem and re-establish the Warranty as well as informing the State of the problem.

Proposed by: Mina Sangani

Seconded by: Nirmala Chhibber

Carried Unanimously

The following action items are required as a result of the termite infestation:

1. Replace the infested door trim on or very shortly after February 18th, 2004. To be organized by Surinder Sharma
 2. Call Arizona Extermination back in December 2004 to re-inspect for termites To be done by Surinder Sharma
- e. Directors Liability is now in place for all members of the BoD
- f. Each BoD needs to give Hirisave Ramchandra a \$52.00 check as payment for the adverts we placed in the newspaper and in our calendar
- g. Hirisave Ramchandra to coordinate with the CPA to enable him to get our tax situation resolved. Dr. Misra had approved a \$500.00 payment for his services. Hirisave Ramchandra to establish exactly what services that payment will buy us and present to the BoD.
7. **Presentation of Matrix:** Sanjay Sangani presented the Temple Matrix. Temple goals have now been identified and each BoD needs to concentrate his/her efforts on achieving these goals. That way the whole team can be successful in the long term.

Motion 30: To review the matrix on a quarterly basis in order to monitor our progress towards the goals identified.

Proposed by: Hirisave Ramchandra

Seconded by: Balbir Sharma

Carried Unanimously

8. **Status of Priest:** Balbir Sharma updated the Board in relation to the priest as follows:
- a. Balbir Sharma has spoken to Kailas Pati and told him verbally that we are prepared to pay \$1000.00 per month and that living quarters would be in the Temple. Kailas Pati said he would be happy with that.
 - b. We have two more applications for the Priest's position in the pipeline. One candidate from Fresno and one from India. Both candidates will be pursued as contingency plans.
 - c. The Board is now ready to make a formal written to Kailash Pati.

The following **action items** were identified in order for us move forward:

- I. Write a contract using the format that Desh Ahuja has provided. To be done by Balbir Sharma, Desh Ahuja and Sonia Rajvansi
- II. Formulate written Roles and Responsibilities for the Priest. To be done by Vivek Gupta and Balbir Sharma together with Bakshiji Senior (Pitaji).
- III. Identify areas of uncertainty pertaining to INS as well as employment status and check with Ankur Bansal. To be done by Balbir Sharma
- IV. Find out about fees relating to INS application. To be done by Madhu Aggarwal
- V. Put together all materials required for Sponsorship as required by INS, such as; Offer Letter, Sponsorship Letter, Copy of Temple Constitution and Bylaws, Non-Profit Organization Papers. To be done by Balbir Sharma.
- VI. Find Non-Profit Organization Papers. To be done by Hirisave Ramchandra.

9. **Varia:**

- a. Newsletter: Mina Sangani to give hard copy of the January Newsletter to Vidya Bakshi by Tuesday (1/20/04), so that it can be copied and distributed.
- b. Tenure of Directors: Still has to be discussed. Balbir Sharma to forward Ashok Jain's email to all BoD.
- c. **Motion 31:** Puja Committee to design and cost out a façade for the alter area. They will then bring cost estimates only to the Board for approval.
Proposed by: Mina Sangani
Seconded by: Vidya Bakshi
Carried Unanimously
- d. **Motion 32:** The HTA Board will now meet once a month, on the first Sunday of each month, beginning with the next meeting to be held on February 1, 2004
Proposed by: Vidya Bakshi
Seconded by: Mina Sangani:
Carried Unanimously

10. Meeting Adjourned: at 5.35pm by Vidya Bakshi