

## HTA 2005 Board Meeting Minutes:

### **Attendance:**

<b>Name</b>	<b>Dec 16<sup>th</sup>.</b>	<b>Jan 9<sup>th</sup></b>	<b>Jan 23<sup>rd</sup>.</b>	<b>Feb 6th</b>	<b>Feb 20th</b>
Sudeep Mehta	P	P	P		
Balbir Sharma	P	P	P (on phone)		
Surendra Sharma	P	P	P		
Vidya Bakshi	P	P	P (part time)		
Varinder Narang	P	P	P		
Ravi Aggarwal	P	P	P		
Sonia Rajvanshi	E	P	P		
Mamta Gupta	P	P	P		
Munnu Bajpai	P	P	P		
Poornima Sharma	E	E	P		
Sanjay Sangani	P	P	P		
Hirisave Ramachandra	E	P	P		
Mohini Ahuja	P	P	P		
Vasu Atluri	N/A	N/A	E		
Vijay Sethi	P	P	E		

P=Present; E= Excused; A=Absent

### **Meeting Date: Jan 23<sup>rd</sup>.**

Meeting started at 2pm and adjourned before schedule at 3:45 pm as we did not have enough Board members for a qorum. All agenda items could not be reviewed.

Last Board meeting minutes were approved.

### **Kitchen:**

Requirements presented by Madhu Aggarwal. Board requested Ravi Aggarwal to come back in 2 weeks with detailed expenses and ensure we are complying to any City requirements. Board also advised that we need to spend within the monies collected by donation as our operating budget is very tight and would like to see a prioritization of items. A related discussion was held on the Deities facing which side of the temple as it will help in Long term planning. There were discussions on East versus West as different part of our culture see it differently but we also need to consider the practical aspects and we need to defer the decision to some experts..

Board Decision: Ravi will talk to Munnu Bajpai, Temple Priest, Priest on Kyrene and Ray temple and Vastu Shastra and send final decision over email.

**Committee Chairpersons:** All Board members previously identified as point of contact will assume the Chairperson role except the Puja Committee. Board elected the temple priest as Chairperson (Negative votes: Bajpai, Ahuja, Ramachandra)

**2005 Key Events:** Attached is a document with the key events approved by the Board. Sonia to finalize on event coordinators for Saraswati puja and Maha Shivaratri and inform the Board.

Discussion on Information booth and food booth at Indo-US festival. Information booth was approved by Board. (Negative votes on Food Booth: Mehta, Aggarwal, Sangani, Narang).

Surendra to work on finalizing details for food booth and come with information next meeting. Meanwhile, Surendra to secure the food both with Indo-US center. Board wants to see accountability on food preparation, cleanup and people at the booth before final approval. It was mentioned that HTA has to give proceeds from the income to the Indo-US and no other expenses shall be incurred.

Sanjay to be responsible for the Information booth inside. Board approved \$2 per calendar as a donation for calendars at the festival. We need to have membership forms as well.

**Financials:**

Financials were reviewed by Sanjay. An operating budget was reviewed based on past years' performance and approved by Board. The loan status was reviewed and determined that we need to raise \$20k by March and additional \$30k to pay off loan by mid year. Our fundraising efforts must be directed towards paying off the loan.

A payment of \$681.50 for Vivek Gupta was approved for payment for the Mandap. There were a couple of payments owed to HTA not collected yet. Treasurer will keep track and inform Board on delinquency for any such payments in future.

Board also gave approval to Treasurer for payment of \$5k every month towards the loan while keeping \$10k in the bank account.

We discussed the long distance charges being incurred at the temple phone. Board decision: Disconnect long distance immediately. Sanjay to take care of this.

Board approved the expense and disbursement process presented by Sanjay.

**Miscellaneous:**

Service Charges for Temple services were reviewed by Sudeep and approved charges were approved. See attached. These will be posted on temple bulletin board and we need to follow these effective immediately.

Ravi proposed certain lighting fixtures to be added inside the temple to improve the

appearance. Board approved this as long as it is collected via donations.