

HTA minutes of meeting held on 7/29/07

Present: Uma Ramchandra, Asha Thakur, Asha Jain, Mohini Ahuja, Ravinder Aggarwal, Ashwani Bakshi, Varinder Narang

Meeting started at 2:30 PM.

Agenda Item #1: Approval of budget for invitation cards.

Varinder provided the following information about the invitation cards.

Size: 6"X8.5"

Cost \$ 1.75 each, includes card, matching envelop, courier delivery. Program insert

Additional charge of 7.5% if paid by credit card.

It was decided that all members with \$100 and above donation will be sent the card.

Following motion was proposed by Varinder Narang:

Approve budget/spending for an amount of \$3,500 for 1500 invitation cards, including expenses for mailing the same to devotees.

Motion was seconded by Ravinder Aggarwal.

All present voted in favor of the motion and it was carried unanimously.

Agenda item #2: Schedule for 2 fund raising events:

It was decided to host the first first fund raising event consisting of dinner and dance on Sept 7th or 8th and the second fund raising event on Oct 12th, 13th and 14th. The second fund raising event would consist of "nagar Phera" for the utsav murtis.

For the first event (dinner and dance) following were decided:

- a) A donation of \$50 per person, children below 12 years of age –free.
- b) Finalize the place by 8/1/07.
- c) Marriott ruled out because of cost involved even after special discounts.
- d) It was decided to invite a known singer and some local talent for the cultural event during the first fund raising event.

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Agenda item # 3—Budget for the first fund raising event:

Following motion was proposed by Varinder Narang:

Approve budget/spending for an amount of \$3,500 for the first fund raising event to be held in September.

The motion was seconded by Ravinder Aggarwal.

All present voted in favor of the motion and it was approved unanimously.

Agenda Item # 4—Approval for drapes or the altar area:

It was decided to make the curtains in the back of the altar from velvet (plain with no embroidery). It was also agreed that the curtains in the front will be made either from Polyester silk or velvet.

It was further agreed to order curtains at least for the back of the altar. It was decided to get inputs locally for the back curtain (from board members about color and cloth) and if no inputs were recd in the next one week, to proceed ahead with procurement of curtains from he back from India.

Following motion was proposed by Ravinder Aggarwal:

Approve budget/spending of an amount of \$1500 for the curtains for the back of the altar excluding shipping charges.

The motion was seconded by Uma Ramchandra. All present voted in favor of the motion and it was approved unanimously.

Agenda items # 5, 6 and 7—fountains near the new doors, landscape near the side entrance and landscape near the boundary wall.

It was decided to postpone these items as some members felt that the temple did not have money for these items.

Agenda item # 8 –Landscaping in front of new property located next door

It was decided to get an estimate for the cost of landscaping from Isaac before discussing this item. Ashwani Bakshi will get the estimate from Isaac for landscaping.

Agenda item # 9—Murti sthapna overall view (budget and other preparations)

Ravinder Aggarwal to get the bill of lading, tracking # and the proof of insurance from Pandey Murti Bhandar.

A budget/spending of \$3,000 was requested for the decoration of the puja hall, including lights.

An amount of \$6,500 was requested for Prasad for 3 days. This included paper products, cleaning charges, food items, preparation of food and serving of food etc.

A budget/spending of an amount of \$ 7,500 was requested for printing of souvenirs.

An amount of \$5000 appx was requested for expenses related to visiting priests for the murti sthapna. This included \$501 dakshina for each pandit, \$501 for each of the temples from where the pandits were coming, airfare, clothes and expenses related to their stay.

An amount of \$ 2,000 was requested for puja material and havan material and flowers.

An amount of \$10,000 was requested for renting the tent (60' X100), carpet for tent area and the chairs etc.

An amount of \$2,500 was requested for contingency account.

Following motion was proposed by Ashwani Bakshi

Approve a budget/spending of an amount of \$45,000 for all above activities related to murti sthapna and revisit the expenses related to rental of tent.

The motion was seconded by Asha Jain.

All present voted in favor of the motion and it was carried unanimously.

The meeting was adjourned at 6 PM.

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