

Minutes of meeting held on 9/18/06

Present: Varinder Narang, Ravinder Aggarwal, Ashwani Bakshi, Jagdish Sharma, Prem Bhardwaja, Mohini Ahuja

Present on the phone: Uma Ramchandra, Sonia rajvanshi, Vijay Sethi, Kamal Kharbanda

Abset: Mamta Gupta, Snigdha Sharma

The meeting started at 7:25 PM .

Discussion: It was discussed that in case we will have more than one vendor when we go to place order for the murtis the order will be split between multiple vendors to get the best possible selection of the murtis.

Mohini Ahuja suggested that we should also get one smaller size murti (18"-20" tall, made of marble) of Shri Satyanarayan Ji and a small murti of Laddoo Gopal (made of Panch Dhatu and 10" in size) for regular pujas that are done at the temple. These murtis can be shipped with the rest of the murtis to save on shipping costs.

Budget approved in the earlier meeting for the alter project did not include cost of these murtis. However, everybody agreed that these murtis should be procured and shipped and the cost of these murtis will not be part of the original budget of \$150K that was approved for the alter project. Cost of these murtis needs to be checked and conveyed to the board before placing orders for these two murtis.

It was also agreed that we should bring 2 sets of dresses for all murtis alongwith the murtis.

Murti sthapna for the above two murtis will not be performed. Both of these murtis will be used to support special puja or events and will be placed on the alter on an as needed basis.

Uma Ji suggested that we should also bring and install a 16" statue of Garud Ji. After some discussion it was agreed that since this statue is not in the list of murtis approved, it can not be installed permanently. If necessary a photograph can be used.

Agenda Item #1---- Finalize the team for placing order for the murtis and mandaps and authorize the team to place the orders for the same.

Varinder once again indicated that any board member or any devotee is invited and welcome to join the team for the initial selection of the murtis and the mandaps so long as there was no cost to the temple for this visit.

At present the following members of the team volunteered and have been confirmed

- 1) Ashwani Bakshi
- 2) Ravinder Aggarwal

They will both be going to India in third week of October 2006.

Uma Ji will be in Bangalore in November timeframe and will help in the selection process of the Bala Ji murti.

Sonia is going to be in India till beginning of October and will try to help with some initial selection by identifying additional local vendors and pre screening them.

Vijay Sethi will call Snigdha Sharma and send an E mail to see if she can be part of the team. He will inform the board members about the outcome of this contact in the next one to two weeks from this meeting date (As of 10/9/06 no inputs have been received from Vijay Sethi or Snigdha Sharma in this regard and hence the matter is considered closed).

A motion was proposed by Varinder Narang regarding the formation of the above team for the procurement of the murtis and mandaps. It was seconded by Jagdish Sharma.

Everybody voted in favor of the motion and the motion was passed unanimously.

Agenda Item #2---Give authority to the team to make decisions to place orders for the murtis and the mandaps.

The method of selection of the murtis was discussed. It was agreed that the team will send digital pictures of the murtis to the board members for review and approval. Once the pictures were received in Phoenix, Varinder will make sure that all members of the board get the pictures and will coordinate a response. It is imperative that a decision from Phoenix is conveyed at a very short notice so that the team can best utilize its time in Jaipur and other places and can place orders after the approval from the board is received. If necessary a conference call will be set up so that any questions can be answered quickly. Multiple meetings in Phoenix may have to be called at a short notice to get through this process in a short time. It was confirmed that even if we did not have all the money in hand for the murtis and the mandaps at the time of placement of the orders, HTA was still committed to move forward with the project (Note: See the motion below to complete and expedite the procurement of murtis and mandaps).

Vijay Sethi said that he will try to get some pictures through Ravi Sharma and send the same to the board members.

A motion was proposed by Varinder Narang to authorize the team to make a commitment on behalf of the BOD of the HTA following the above procedure. The motion was seconded by Kamal Kharbanda and Ashwani Bakshi.

Vijay Sethi could not be heard on the phone at the time of the voting.

Prem Bhardwaja abstained from the vote.

Everybody else voted in favor of the motion and the motion was passed.

Agenda Item #3--- Approval of budget and expenditure for purchasing murtis.

Attached documents with approximate costs of various murtis was handed over to all the members and the costs were read to those members on the phone. Ravinder Aggarwal explained that these costs numbers were estimated based on one set of quotation received and some work done in Jaipur during Ravinder's visit last year.

Total cost of all the murtis shown in the approved drawings was estimated to be about \$36,600. This included cost of packing, shipping and insurance and some contingency amount details of which were shown in the sheet handed over by Ravinder. A PDF file of the document is attached.

Following motion was proposed by Ravinder Aggarwal and seconded by Ashwani Bakshi, Varinder Narang and Prem Bhardwaja.

An amount of \$ 40,000 is allocated by the BOD to buy and ship the murtis to Phoenix. All money is to be collected before shipment of murtis. If there is a shortfall there is a commitment to make up the shortfall thru an interest free loan for one year from Ravinder Aggarwal

All voted in favor of the motion and the motion was passed unanimously.

Agenda item # 4----- Approval of budget and expenditure for purchasing mandaps.

A sheet with approximate costs of various mandaps was handed over to all the members and the costs were read to those members on the phone. Ravinder Aggarwal explained these costs numbers were estimated based on one set of estimates received so far.

Total cost of all the mandaps shown in the approved drawings was estimated to be about \$41,500. This included cost of packing, shipping and insurance and some contingency amount details of which were shown in the sheet handed over by Ravinder. A PDF file containing the cost estimates is attached.

Following motion was proposed by Ravinder Aggarwal and seconded by Ashwani Bakshi, Varinder Narang and Prem Bhardwaja.

An amount of \$ 41,500 is allocated by the BOD to buy and ship the mandaps to Phoenix. All money is to be collected before shipment of mandaps. If there is a shortfall there is a commitment to make up the shortfall thru an interest free loan for one year from Ravinder Aggarwal .

All voted in favor of the motion and the motion was passed unanimously.

The meeting was adjourned at 9:30 PM.

Scope of work for project # 3

Order following murtis:

<u>S No</u>	<u>Name of murti</u>	<u>Size</u>	<u>Appx cost</u>
1	Ram parivar	4 feet	\$ 7,500
2	Radha Krishan	4 feet	\$ 5,000
3	Bala Ji	4 feet	\$ 4,000
4	Durga mata	3 feet	\$ 2,200
5	Ganesh Ji	3 feet	\$ 2,200
6	Hanuman Ji	3 feet	\$ 2,200
7	Shiv Parivar (sitting)	3 feet	\$ 3,500
8	Jagannath Ji	Existing	
	Total cost of murtis		\$ 26,600 ✓
	Packing		\$ 1,500 ✓
	Shipping		\$ 3,000 ✓
	Insurance		\$ 1,000 ✓
	Total project cost		\$ 32,100
	Contingency		\$ 4,500
	Total project cost estimate		\$ 36,600

HTA scope of work for project# 3

Scope of work for project # 4

Order mandaps for the following murtis:

<u>S No</u>	<u>Name of murti</u>	<u>Size of mandap</u>	<u>Appx cost</u>
1	Ram parivar	Big	\$ 4,000
2	Radha Krishan	Big	\$ 4,000
3	Bala Ji	Big	\$ 4,000
4	Durga mata	small	\$ 3,500
5	Ganesh Ji	small	\$ 3,500
6	Hanuman Ji	small	\$ 3,500
7	Shiv Parivar (sitting)	small	\$ 3,500
8	Jagannath Ji	Big	\$ 4,000
	Total cost of mandaps		\$ 30,000
	Packing		\$ 2,000
	Shipping		\$ 3,000
	Insurance		\$ 1,000
	Total project cost		\$ 36,000
	Contingency		\$ 5,500
	Total project cost estimate		\$ 41,500

HTA scope of work for project# 4

Stone type: marble or sand stone
Price .