

**Board Meeting of the Hindu Temple of Arizona
December 21, 2003, 2:00pm**

The meeting was called to Order at 2:45pm

Attendees:

Madhu Aggarwal, Vidya Bakshi, Nirmala Chhibber, Hirisave Ramchandra, Mina Sangani, Rohini Sharma, and Surinder Sharma.

Quorum Called by Mina Sangani, meeting facilitator

1. Treasurers Report:

- a. The Temple account currently stands at approximately \$8000.00
- b. There is a balloon payment of \$120,000.00 due in August 2004
- c. A Receipt book has been purchased. Pitaji and/or ANY director must fill out receipt for any money (cash or other) collected whether it is a donation for Pujas or a straight forward donation. The original should be handed over to the donor and the copy left in the book as a reference point for Hirisave Ramchandra. This will really make the Accounting process much clearer for everyone involved. Please remember, when accepting a check to ensure that the devotees current address. Phone # and e-mail address is written on the check so that our records can be maintained.
- d. By the end of 1/31/04, Hirisave Ramchandra will have finished all letters to 2003 donors confirming the amount that they donated so that they can claim on their tax returns. This is a mammoth task and the Board would like to thank Hirisave for carrying it out so diligently.
- e. The roof is still under warranty so any work carried out on the roof should be done with this in mind.
- f. **Motion 19:** To reimburse Balbir Sharma \$400.00 that he paid a Corporate during the dispute amongst the previous Board members.
Proposed by: Hirisave Ramchandra
Seconded by: Mina Sangani
Carried Unanimously
- g. **Motion 20:** To ask for \$31.00 Donation from each family participating in the Havan to be held on New Years Day
Proposed by: Mina Sangani
Seconded by: Vidya Bakshi
Carried Unanimously
- h. Missing Deed and Non Profit Org. related papers: These papers could not be found from documents handed over to secretary and Treasurer by the previous Secretary and Treasurer. We need to try and locate them.

2. Youth Group Presentation

The Youth Group Leaders, Pankaj Prashar and Pamela Kharbanda put together a proposal requesting permission and financial support to hold a fundraising event on behalf of the Temple.

Motion 21: To grant permission for the fundraising event to be held and provide up to a maximum of \$300.00 to financially support the endeavor.

Proposed by: Hirisave Ramchandra

Seconded by: Vidya Bakshi

Carried Unanimously

3. Meeting Closure

Motion 22: As one of the Board members needs to leave meaning quorum will not be reached we close this meeting on the understanding that Mina Sangani and Rohini Sharma will put the matrix together and all other Board members will set their priorities BEFORE they attend the next Board meeting. To be Held on 1/4/04.

Proposed by: Mina Sangani

Seconded by: Vidya Bakshi

Carried Unanimously

The Secretary announced the meeting closed.