

## Minutes of the BOD of HTA meeting held on January 23, 2010

**Present:** Anil Gupta, Jitendra Kabra, Vimal Arora, Isha Vashisth, Srini Dasari, Varinder Narang, Nirmal Chibber, Bibhuti Panda (on Phone), Sateesh Ambadi

**Absentee:** Pramod Ghiya, Suhsma Bakshi, , Prakash Sahoo, Vasu Atluri, Asha Jain, Ashok Verma

### **Agenda:**

Meeting date and time: January 23, 2010 from **12:00 Noon to 2:00pm**

Location: Dining Hall (Annapurna Room)

S #	Agenda item	Responsible	Time Allotted
1	Approval of the agenda.	All	3 Min
2	<del>Approval of the Minutes of the meeting held on January 10<sup>th</sup> 2010</del>	All	<del>2 Min</del>
3	Follow up from last meeting	Secretary	10 Min
4	Event Discussion and Decisions – 1. Maha-Shivratri 2. Holi 3. Indo-American Soc Mela	All	30 Min
5	Fund Raising at Tucson shows	Pramod	10 Min
6	Transition Status from 2009 board	President, Treasurer & Secretary	15 Min
7	Treasurer report	Isha	5 Min
8	Puja committee update	Srini	10 Min
9	Food Committee updates 1. Supplies	Vimalji	10 Min
10	Volunteer Recruitment 1. Monthly Clean up	Bibhuti/ Ashok	10 Min
11	Maintenance Committee 1. Janitor Supplies 2. Pot holes and others	Varinder / Prakash	10 Min
12	Other Urgent items for Board	All	
13	Website orientation and maintenance		
14	Beginning of the year of tax exemption receipts		
15	Closure	Secretary	2 Min

1. Anil proposed approval of Agenda, Varinder seconded. All agreed.

2. Srini to put the Thank you/evaluation form for panditji. Plan to send this evaluation form to devotees who get puja performed at home or temple, if email id is provided.
3. Srini to get documented evaluation performance for SN panditji
4. Pandit Contract format to be distributed and the last years contract to be socialized by Anil
5. Srini proposes we pay 5500 loan of Munnu Bajpayee, Isha seconded. Jit commented that we pay with Thank you letter. All agreed.
6. Isha to plan out the payment schedule to Ravi and Bajrangji
7. Anil to find out visa status of Kameshwar Sharma.
8. Anil proposes 500 dollars budget for tax exemption receipts, Varinder seconded. Varinder recommended that we email receipts where ever possible. All agreed.
9. Maha-Shivratri discussion to be deferred to Coordinators.
10. Holi – Subhashji to be requested to talk to Kuldeep Verma for sponsorship. SN puja 5 to 7. Holika Dahan around 7 on 27<sup>th</sup> Feb 10.
11. Feb 20<sup>th</sup> Mela – We already have booth. Food committee to decide the food items. Event coordinator is Vimalji & Anil.
12. Srini to decide event organizers for the year 2010.
13. All committees to make their Job Descriptions
14. No transition received so far secretary of 2009
15. No Treasurer Report this meeting
16. No update from Puja Committee as first meeting is yet to be done
17. Maintenance committee to fix pot holes and work on Janitor supplies
18. Temple sign electric work needs to be done. Maintenance Committee expects not more than 1000 for that. Proposal to fix the HTA sign by VN, seconded by Srini. All agreed.
19. For pavement, VN needs 3 weeks to bring quotation to board.
20. Fund Raising receipts for Tucson shows getting ready.
21. Pledge for making at least one life member every board member. Absentee members will be asked in next board meeting.
22. Srini proposes to closure Anil seconded.