

HTA Meeting Agenda for 14th Sept.2014

1. Approval of meeting minutes held on 9th Aug 2014.
2. AGM and HTA Board Election
3. Temple operation Policy Manual (including some short and long term challenges).
4. HTA Constitution and Bylaws
5. Treasure's report
6. Puja in the month of Sept. and Oct.
7. Refinance the existing loan

HTA Board Meeting 9/14/14.

Motion # 1 – Madhu seeks approval of the Board to approve the meeting minutes held on 9th Aug. 14

BOD Name	Approve	Disapprove	Abstain	Signature
Allisha Kharbhandia				
Ashwani Bakshi- Jt Treasure				
Jogeshwar Rath - VP				
Kul Bhusan Chhibber	✓			<i>Kul Bhusan Chhibber</i>
Madhu Aggarwal	✓			<i>Madhu Aggarwal</i>
Ravi Kotekar - Communication				
Rina Narang	✓			<i>Rina Narang</i>
Rohit Aggarwal				<i>Rohit Aggarwal</i>
Rohit Tripathi - Treasure				
Rina Narang				
Sarmista Satapathy	✓ <i>seconds</i>			<i>Sarmista Satapathy</i>
Surendra Singh - President				<i>Surendra Singh</i>
Sushmita Sahoo	✓			<i>Sushmita Sahoo</i>
Venke Charr				
Vasu Atluri (non voting)				

HTA Board Meeting

Sign in Sheet (Date - 9/14/2014)

BOD Name	Approve	Disapprove	Abstain	Signature
Allisha Kharbhandha				
Ashwani Bakshi				
Jogeshwar Rath				
Kul Bhusan Chhibber	✓			<i>Kul Bhusan Chhibber</i>
Madhu Aggarwal	✓			<i>Madhu Aggarwal</i>
Ravi Kotekar				
Rina Narang				
Rohit Aggarwal	✓			<i>Rohit Aggarwal</i>
Rohit Tripathi				
Rina Narang	r			
Sarmista Satapathy	✓			<i>Sarmista Satapathy</i>
Surendra Singh	✓			<i>Surendra Singh</i>
Sushmita Sahoo	✓			<i>Sushmita Sahoo</i>
Venke Charr				
Vasu Atluri (non voting)				

started — 2:10 PM

HTA minutes of meeting held on 09/14/14.

HTA board meeting was held on 09/14/14.

Following were present: Surendra Singh , Madhu Aggarwal, Rohit Aggarwal , K L Chhibber, Rina Narang, Sarmista Satapathy, sushmita Sahoo

Absent: Ravi Kotekar, Jogeshwar Rath, Ashwani Bakshi, Alisha Kharbanda, Venky Char, Rohit Tripathi

Others: Ravinder Aggarwal

The meeting started at 2:10 PM after quorum was achieved.

Agenda item 1—Approval of meeting minutes held on 8/9/14:

Motion to approve the minutes was proposed by Madhu Aggarwal and seconded by Sarmista Satapathy. Minutes were approved unanimously. See sheet marked Motion #1 attached.

Agenda item 2---AGM and HTA board elections:

Agenda item 4—HTA Constitution and by laws

Agenda Items 2 and 4 were discussed together. Two options to conduct AGM meeting and HTA elections were put on the table.

Option 1: Continue to try to hold the elections as per requirements defined in the current constitution and by laws.

Option 2: Hold the AGM meeting based on number of members present and consider the quorum requirements being met with the members present in the AGM. All 13 board members must sign the document if this option is to be followed.

Option 3: Make it a non voting member organization.

Surendra Singh informed the board that these options had been verbally suggested by the corporate attorney.

After reviewing these three options Surendra Singh proposed the following motion:

Surendra Singh seeks approval of the board to

- a) Call AGM meeting on 12/7/14
- b) Have the meeting with whatever members are present with quorum requirements considered being met with the members present.
- c) Hold the elections and put the proposed agenda items to vote and approval.

Motion was seconded by KL Chhibber.

All present voted in favor of the motion. See sheet marked Motion #2 attached.

Agenda Item 3— Temple operation policy manual (short and long term challenges)

Inputs recd on the draft policy manual were discussed. Following motion was proposed

Surendra Singh asked the board to approve the final policy manual revised after getting inputs from the board members. Inputs to be provided by 9/30/14.

Motion was seconded by Madhu Aggarwal.

All present voted in favor of the motion. See sheet marked motion # 3 attached.

Possible ways to reduce expenditure were also discussed. It was decided to refinance the mortgage loan to reduce monthly mortgage payment.

A motion was proposed by Madhu Agarwal to authorize the board secretary to finalize the loan refinance arrangement to save money on monthly mortgage payments. Motion was seconded by Surendra Singh. All voted in favor of the motion.

See sheet marked motion # 4 attached.

It was also decided to look at other big expense items and see if something can be done to reduce the monthly expenses. Some examples of such expenses are—Utility bills, monthly cleaning expenses, cost of paper products etc.

Agenda item 5— Treasurer's report:

Ashwani Bakshi was not present in the meeting so the treasurer's report was not discussed. A copy of the treasurer's report will be attached to the minutes for reference.

Agenda item 6— Pujas in the months of September and October:

Ram Naomi—Co ordinator Ashwani Bakshi—Oct 2nd

Mata Jagran—October 3rd

Ravan Dahan—October 3rd. Sarmista to ask Prakash Sahoo if he can be the co ordinator.

Karva Chauth—Oct 11th. KL Chhibber and Ravinder Aggarwal to be the co ordinators

Diwali—Oct 23rd—KL Chhibber and Ravinder Agarwal to be the co ordinators

Meeting was adjourned at 3:10 PM. Proposed by Madhu Aggarwal and seconded by Rina Narang.