

## **Minutes of the BOD of HTA meeting held on January 13, 2008**

**Present:** Ravi Aggarwal, Subhash Arora, Govind Sathpathy, Asha Jain, Deepak Malhotra, Anil Gupta, Desh Ahuja, Uma Ramachandran, Krishna Paliwal, Prakash Sahoo, Mina Bhagdev, Vasu Atluri and Ashwani Bakshi

**Absent:** Asha Thakur and Dilip Parekh  
Others present: Varinder Narang, Mohini Ahuja

**Agenda:** Attached

Meeting was called to order by the President (Ravi Aggarwal) at 2:20 PM

1. Approval of the agenda: Motion was made by Mina Bhagdev to accept the agenda and was seconded by Desh Ahuja. It was carried unanimously.
2. Asha Thakur's resignation: Asha Thakur had advised via e-mail to board members her desire to withdraw her resignation and continue to serve the HTA as a board member.  
S. Arora proposed the motion to accept Asha Thakur's with drawl of her resignation. The motion was seconded by Mina Bhagdev. It was carried unanimously.
4. With the approval of the above motion, the item 3 of the agenda (to seek nomination to replace Asha Thakur if the board accepts her resignation) became void.
5. Election to the post of secretary: K. Paliwal nominated Prakash Sahoo which was seconded by Mina Bhagdev. Prakash Sahoo accepted the nomination. It was carried unanimously.
6. Prasad committee: Ashwani Bakshi explained that this service is required at least 10 times per month (4 Sundays, 4 Tuesdays, 1 Satyanarayan puja and 1 mata jagran). It increases when there are more than 4 Sundays and/or Tuesdays in the month. During the 2007 year, Sushma Bakshi ji carried the entire responsibility. Ashwani Bakshi stated that it is just too much work to be left on one person. It was felt that the mandir and the devotees have grown and we needed to explore other options. Board was advised that Dr. Balbir and Sharda Sharma have committed to cook the Prasad on Tuesdays for one year. Also Oriya community is taking care of the Prasad on 2<sup>nd</sup> Sunday of every month. In addition, the Prasad for the Satyanarayan puja and the mata jagran are taken care of. For the remaining occasions, board asked Asha Jain to collect various options including consulting Mrs. Satyanarayan to see if she is willing to provide this service at an affordable price for consideration by the board within 10 days. In the interim, Ravi Aggarwal and Subhash Arora agreed to sponsor the prasad for the next two Sundays (Jan 19 & 26). Asha Jain will also verify with Sharda Sharma about sponsorship of the Tuesday Prasad for the entire 2008 and report back to the board.
7. Distribution of work load and responsibilities of the priests: In order to clarify the roles and address some confusion that periodically comes up, board formed a

team to talk to priests and address the issue. The members of the team being: Ravi Aggarwal, Uma Ramachandran, Deepak Malhotra and Krishna Paliwal.

8. Board decided to form the following additional sub-committees to address temple's needs:
  - a. Long Range planning committee – Vasu Atluri proposed Subhash Arora as the chair person of the committee, seconded by Ravi Aggarwal
  - b. Construction & maintenance committee – Ravi Aggarwal proposed Varinder Narang as the chair person of the committee and seconded by Krishan Paliwal
  - c. Fund raising committee – Desh Ahuja proposed Asha Jain as the chair person of the committee and seconded by S. Arora
  - d. Temple communication – Ravi Aggarwal proposed Ashwani Bakshi as the chair person of the committee and seconded by S. Arora

These motions were carried unanimously. All persons nominated also accepted the respective positions for which they were nominated.

9. Check signing authority: A motion was made by Anil Gupta that in addition to the president and the treasurer, the joint treasurer should also have the authority to sign the checks. However, the check can not have the signatures of treasure and the joint treasure together. The motion was seconded by Vasu Atluri and carried unanimously.
10. Uma ji would like to have additional representation on the puja committee. Govind Sathpathy proposed the name of Mr. Vibhuti Panda for Co-chair of Puja committee. Uma Ramachandran also agreed to explore and propose other names to the board for the Puja committee.
11. Ravi Aggarwal asked board members to review the task list sent by him and add any additional activity and provide input on prioritizing the same for follow up actions.
12. It was stated that temple's current expenses are ~\$10K/month and income of ~\$12-14K/month.
13. An Oriya dance troupe from India was going to perform at Sedona. HTA was requested to provide sponsorship (since it is a registered organization) with no financial obligation to the HTA. However, a part of the proceeds would be donated to the HTA. Board agreed to the proposal in general. Dr Satapathy was asked to send the proposal in writing.
14. Fund raising: Vasu Atluri suggested that HTA target one major event every year and invite a major artist to draw the people. Board agreed to **socialize discuss** it for consideration at the next meeting.
15. Ravi Aggarwal briefed the board that Subhash Arora, Sushma Bakshi and he had represented the HTA at the India Festival (Mela) organizing meeting of the Indo American Foundation. We had reserved a booth to sell the food on behalf of the HTA and a deposit of \$250 was made to secure priority in selecting the booth location and the menu.
16. Website: Deepak Malhotra to meet with Jagdish Sharma to get the relevant details about updates.

17. Varinder Narang proposed that Board send a thank you letter to the Ahuja family for providing their personal murtis to the temple. Motion was seconded by S. Arora and was carried unanimously.
18. Ravi Aggarwal suggested that Subhash Arora and Prakash Sahoo swap the roles of secretaries and of V.P. so as to make easy for Prakash Sahoo to serve the board. However, Vasu Atluri proposed that Subhash Arora can mentor Prakash Sahoo in carrying out the duties of the secretary and that Subhash as V.P. will be more beneficial because of his standing in the community.
19. Ravi Aggarwal made a motion to adjourn the meeting which was seconded by Krishna Paliwal. The meeting adjourned at 4:45 PM.

## Agenda for meeting of the board of Directors of HTA Meeting date --1/13/08

S No	Agenda Item	Responsible	Time allotted	Comments
1	Decision on the resignation submitted by Asha Thakur.	All	5 min	
2	Filling the vacancy created by Asha Thakur's resignation (if the board decides to accept the resignation listed in item 1).	All	5 min	
3	Election for the post of secretary of the board	All	10 min	
4	Prasad committee formation and commitments for prasad preparation.	All	15 min	
5	Finalize responsibilities of priests and communicate the same to the priests.	All	15 min	
6	Appoint a co ordinator for outside puja	All	10 min	
7	Formation of construction, long range planning and maint committee.	All	10 min	
8	Formation of Fund raising committee	All	10 min	
9	Appointment of co ordinator for temple related communications	All	10 min	

10	Change of authorized signatures in the bank	All	5 min	
11	Populate the puja committee -appoint co chairs and other members	UR/All	15 min	
12	Time permitting-prioritize the list of activities sent by Ravi Aggarwal last week	All	15	
13	Other items			
14	Close the meeting	Secretary		