

# HTA Board Meeting November 24, 2019

## Minute of the meeting

**BOD's Present:** Dr. Vaibhavi Pradhan, Chander Sethi, Jithender Gunnala, Manju Sharma, Surender Khurana, Uttam Behra, Purnima Sharma, Punit Garg and Surinder Tuli

Ashwani Bakshi Present as special invitee.

Vaibhavi Ji counted the quorum, and the Secretary Surinder Tuli, called the meeting to order at 1:34PM

All the board members introduced themselves one by one.

The Secretary Surinder Tuli Started with the norms of the meeting:

1. Respect all the Board members.
2. One person speaks at a time; let the person speaking finish their thought.
3. Don't interrupt the person who is talking.
4. Everyone has equal right/opportunity to speak/participate.
5. If it's your turn to speak please be precise and stay on the point.

## Resolutions passed

**Treasurer Election:** Jithendra Gunnala, who became the treasurer at the meeting on October 13, expressed his inability to carry on the duties of Treasurer due to his personal situation.

The board elected Chander Sethi as the treasurer and Jithendra Gunnala as the joint treasurer.

The motion was approved by a Yes vote of all the members (All nine in favor).

Chander Sethi will be responsible for Hundi Collection, Entering donations from devotees in the Excel sheet, writing checks for Temple Expenses including salary.

Chander Sethi will go the bank with Dr. Vaibhavi to get the signature authority. In addition, Vaibhavi Ji will request the bank to delete signature authority of previous executives.

## Sub Committee Appointments:

**Puja Committee Appointment:** Uma Ramchandra has taken over the responsibility as Puja Committee chair. Vaibhavi Pradhan will help Uma ji

**Prasad Committee:** At present Prasad is provided by Temple on every Sunday and Tuesday; once a month on Satyanarayan ji Puja and once a month on Mata Chowki.

None of the BOD's was selected to take over the overall responsibility as yet, however, some board members have agreed to help coordinate/take care of food as per following schedule:

Sunday : 1<sup>st</sup> Manju, 2<sup>nd</sup> Uttam 3<sup>rd</sup> Surender Khurana, 4<sup>th</sup> Punit, 5<sup>th</sup> Vaibhavi

Tuesday: Bakshi Family making/coordinating, Jithender ji help 1<sup>st</sup> and 2<sup>nd</sup> week, 3<sup>rd</sup> week Purnima Ji, 4<sup>th</sup> and 5<sup>th</sup> week Purnima and Vaibhavi .

Satyanaryan Puja: chhibber family coordinating, Chander Ji to help coordinate

Mata Chowki: Tuli family making/Coordinating Prasad, Ashok Varma nominated to help/coordinate Prasad for Mata Chowki.

The board has agreed to get help from Pandit Satyanarain ji's wife, and Mansi to cook Prasad. Temple will pay upto \$100 (One hundred dollars only) for the groceries and preparation services in the Temple.

As a backup plan a new Restaurant owned by Baldev Bedi may be considered for Prasad at a reasonable cost.

**Mail Handling:** As the Secretary, Surinder Tuli, will be responsible for the opening and handling the mail at least once a month.

**General Maintenance:** Surender Khurana along with Punit Garg will be incharge of the general maintenance. They have been recommended to work with Varinder Narang ji who has provided free handyman service to the temple for over fifteen years.

Board approved \$1000 (One Thousand dollars) to take care of immediate small maintenance issues such as, but not limited to, Ladies toilet repair, cleaner's door, stove burners, etc.

**Manju Sharma** Ji has taken responsibility to renovate the overall kitchen. Manju ji will work with Surender Khurana and Punit Garg to get quotes to get the kitchen renovated. An overall budget of \$25,000 (Twenty five Thousand dollars) was approved subject to fresh donations for the Kitchen renovation. Manju Ji took responsibility to arrange these donations from her sources.

As a general procedure we must have at least two quotes before we can sign a contract with a company to renovate the kitchen. (This part was not discussed at the board meeting)

**Pandit Sharma's** Extra Days of work: Temple doesn't cover for the overtime. Purnima Sharma ji will write a check to the temple for \$500 (five hundred dollars only) and that can be given to Mr. Sharma as one time thank you.

Pandit Sharma's Visa: The total cost of the Visa could be \$6,000 (Six thousand dollars), the motion was tabled till next meeting.

**Swami Ananta Acharya Ji Parvachan:** Board approved Swami Ananta Acharya ji's parvachan in the temple from December 2-December 7. The parvachan will be on Geeta ji. The parvachan of Acharya ji is subject to following conditions.

- a) Temple will not provide any airfare to the guest speaker(s)/Acharya.

- b) The host family will arrange for the lodging and daily Prasad, and bringing Acharya ji and guests to the temple. Temple will provide Prasad only on Tuesday.
- c) Temple will send an email with a flyer to the devotee's distribution list.
- d) Temple will not pay any money/donation to the speaker/Acharya. If the host family or other devotee(s) write a check to the Temple, then Temple will write a check of the same amount from to Acharya ji.

**Website Update:** Hindu Temple Of Arizona website need to be updated and give a better look.

**Motion By:** Uttam Behra **Seconded by:** Punit Garg

Board approved updating the Website and allocated \$ 1,200.00 (One thousand two Hundred dollars) for this project. Uttam Behra will provide \$600 (Six hundred dollars from his own pocket) and the \$600 (Six hundred dollars) will come from the HTA Temple budget.

The motion was approved by a Yes vote of all the members (All nine in favor).

**Rina Narang Ji** will be responsible to display and sell Mata Chuni.