

## HTA Board Meeting held on 3/18/2012

**Attendees:** Vivek Gupta, Sumana Ghosh, Rohit Aggarwal, Sudeep Mehta, Rajashree Panda, Anu Kalyanam, Jogeshwar Rath, Rina Narang, Allisha Kharbanda.

**Absent:** Surendra Singh, Madhu Aggarwal, Anita Ramaiah, Kulbhushan Chhibber, Pramod Ghia

**Guests:** Kamal Kharbanda, Sham Sunder Batra and two more guests were there.

**Meeting time:**                      **Start:** 2:15 PM                      **Finish:** 4:50 PM  
**Meeting Location:**              Annapurna Hall at Hindu Temple of Arizona

### Final Meeting Agenda:

1. Call to order.
2. Roll call of members present.
3. Approval of agenda.
4. Approval of meeting minutes held on 03/04/2012
5. Introduction to Robert's Rules for conducting meeting
6. Puja Committee Update
7. Puja Coordinators for:
  1. 2nd Sunday Puja Coordinators
  2. Rath Yatra Coordinators
  3. Temple Anniversary Coordinator
  4. Ram Navami Budget
  5. Hanuman Jayanti Budget
8. Maintenance Committee Report
9. Communication Committee Update
10. Treasurer Report Sumana Ghosh
11. Discussion on Pandit Ji Resume
12. Adjournment.

### Meeting Notes:

1. No additional items added to agenda.
2. Vivek went through Robert rules for conducting meetings.
3. Sudeep requested to bring the proposal for code of conduct during meetings related to making personal references, members walking out of the meeting and raising their voice.
4. Sudeep requested every grievance should be brought in front of executive committee and if needed it will be brought in front of board.
5. Vivek will investigate the issue with the appointment of the 2nd Sunday prashad coordinator and will bring it to next meeting. All present board members approved it.
6. Maintenance Report:
  1. Prakash Sahoo and Subhash Arora are the members of the maintenance committee and will take care of the temple supplies and maintenance.
7. Puja Committee Report/Coordinator:
  1. Rajashree went through names of the coordinator's for the different puja's.
  2. Require coordinator for the 3rd Sunday.
  3. Require two more coordinator's for Tuesday puja.
  4. Sponsoring of the Ramayan still to be discussed. Rohit proposed that we should ask Bakshi family first if they are not available than any other couple can do that without any sponsorship.
  5. Rajashree proposed that no community name should be printed on any HTA event flyer. All present board members agreed to it.
  6. Dr. Rath will be coordinator for the 2nd Sunday's puja and rath yatra.
  7. Rajashree will bring the proposal in the next meeting for the Temple anniversary coordinator.
  8. Rajashree proposed to conduct rath yatra and temple anniversary events on the same day.
8. Sudeep presented processes for communication and collecting information for advertisement.

9. Sudeep will find out from Valley India and Asia today regarding cost of 6 yearly advertisements for major events.
10. There is no personal loan obligation other than one to our best knowledge.
11. Sudeep will lead the efforts to bring new priest on board.

**Decisions Made:**

No.	Description of Motion	Proposed by	Seconded by	Decision (Approve, Reject, Withdraw, Table)	Voting Summary		
					For	Against	Abstain
1	Approval of agenda.	Rajashree	Sumana	Approved			
2	Approval of minutes of last meeting with changes.	Rohit		Approved			
3	One week of advance posting of agenda.	Vivek	Rajashree	Approved			
4	Proposal for the process for phone meetings.	Sudeep	Dr. Rath	Approved			
5	Approval of \$4000 to fix parking lot and entrance.	Vivek	All	Approved			
6	2nd coordinator for rath yatra will be Rina.	Rohit	Dr. Rath	Approved			
7	Approval of \$2000 for rath yatra.	Dr. Rath	Sudeep	Approved			
8.	Approval of \$300 each for Ram Navami and Hanuman Jayanti.	Sudeep	Dr. Rath	Approved			
9.	Pandit ji will make the announcements for the upcoming events in regular puja's.	Sudeep	Rina/Raja shree	Approved			
10.	During special events communication chair will communicate with President and Secretary and decide who will make the announcements.	Sudeep	Rina/Raja shree	Approved			
11.	To pay one outstanding personal loan.	Sumana	Anu	Approved			
12.	To approve \$1500 for Constitutional by Lay committee.	Sumana	Anu	Approved			
13.	Allisha will be single point of contact to cleaning crew and any additional days of the cleaning will be managed by Allisha.	Sudeep	Dr. Rath	Approved			
14.	Renew of two years of contract for pandit ji with the same terms and conditions as last year starting April 1st 2012.	Vivek	Allisha	Approved			
15.	Surendra Singh will review the labor laws and review the pandit ji's contract to see if it requires any changes.	Vivek	Sudeep	Approved			
16.	Temporary priest will be hired to give Pandit ji one and half day off till permanent priest is hired.	Vivek	Rajashree	Approved			
17.	Meeting Adjourned	Vivek	All	Approved			

**Next Meeting Date and Time:** TBD.

**Future Agenda Items:**

1. Discussion on letter submitted to board by Udiya community.
2. Vivek will present the facts from his investigation regarding the issue.
3. Allisha will present the proposal for youth committee.

**Future Meeting Dates:** TBD.